

THE GARWOOD FOUNDATION

POST:	School Nurse
LOCATION:	Rutherford School
GRADE:	BAND 5 or 6
HOURS:	Monday to Friday - 8.30am to 4.00pm (<i>unless late finish due to whole school staff meeting or other relevant meetings</i>) 39 weeks per year (inc 5 training days) plus up to 2 weeks Summer club in July/August
HOLIDAYS:	to be taken outside of Term Time
HEALTH:	Successful applicants will be required to have a medical.
RESPONSIBLE TO:	Head of School
REPORTING TO:	Teacher in Class
QUALIFICATIONS:	RN /RN Child/RNLD

ROLE OF RUTHERFORD SCHOOL:

Rutherford School developed its curriculum from the Profound Curriculum and Routes for Learning and is delivered to pupils aged 3-19 years, who have profound, and multiple learning difficulties, severe sensory impairment and complex medical needs to enable each child to reach their maximum potential

PURPOSE OF THE JOB:

To be an integral part of the nursing team, providing a high standard of holistic nursing care for the pupils at Rutherford School, striving at all times to promote health, safety and well-being which enables the children to reach their full potential educationally in a multi-disciplinary ethos, contributing to the quality and development of nursing care throughout the school.

(Maintaining effective communication with parents, care givers, healthcare professionals, and outside agencies. Ensuring professionalism and confidentiality at all times.)

ROLE AND RESPONSIBILITIES:

- To demonstrate the highest standard of clinical skills in all aspects of nursing care delivered to the pupils, reflecting current evidenced based practice.
- To adhere to all nursing guidelines, being flexible to meet the needs of each individual child.
- To assist with assessment, planning, implementation and evaluation of holistic care. To administer prescribed medication, in line with Rutherford School Policy and NMC guidance

- To monitor, mentor and supervise classroom staff to meet the required standard of hygiene and in health and safety issues. To educate classroom staff in specific skills as required
- To maintain effective communication with parents, care givers, healthcare professionals, and outside agencies, ensuring professionalism and confidentiality at all times.

To be able to provide specific care for children with:

- Tracheostomies
- Epilepsy
- Gastrostomies/Jejunostomies
- Asthma / Allergies
- Chronic Respiratory illness
- Catheterisation

- To Modify and change practice, based on current research.

Ensure that nursing documentation is complete, legible, accurate and relevant, maintaining confidentiality at all times

- To contribute to:

- Educational reviews
- Medical reviews
- Dietician reviews
- Dental Clinic
- Team around the pupil (TAP) meetings
- Whole School Meetings
- Training Days

- To be willing to accompany pupils on educational outings, trips and visits as part of a team, but generally as the only registered nurse present.
- To be aware of Health and Safety requirement, ensuring well-being of the children at all times, carrying out visual and written risk assessments as required or delegated, reporting potential hazards, accidents or incidents to nominated Health and Safety representative and filling in provided documentation
- To write and update school policies on medical issues as necessary
- To refer on, to named person responsible for safeguarding, child protection concerns in line with local and national guidelines including Department of Education & Skills Safeguarding Procedures
- To assist with facilitating the orientation and induction of new staff members and act as a mentor or preceptor as appropriate
- To ensure PREP requirements are met, maintaining NMC registration at all times. To attend mandatory training updates, in order to maintain professional development.
- To adhere to Rutherford School Policies and Procedures and the Garwood Foundation Handbook

- To be willing to undertake other specific and non-specific duties from time to time as delegated by the Head of School, Senior School Nurse or member of Senior Management Team, as part of job/self-development

Person Specification

Qualifications: RN/RN (child)/ RNLD

Experience: *Band 6* Experience of working with children with PMLD and complex medical needs.

Band 5 No previous experience necessary

Skills and Abilities:

1. Able to operate as a positive member of a team.
2. Able to read, understand and implement policies and procedures.
3. Have the ability and be willing to work flexibly with any pupil in the school in a variety of situations from a range of disciplines.
4. Be capable of carrying out all duties e.g. pushing wheelchairs, moving and handling (after training has been given).
5. Have the ability to communicate clearly (verbally and written) to staff, parents and other outside agencies.
6. Willing to take part in professional development.
7. Able to follow instructions.
8. Able to show initiative.
9. Have an empathy towards children with special needs.
10. Behave in an appropriate confidential and professional manner.
11. Be able to work unsupervised

The above job description is designed to give an overview of the tasks and responsibilities for this position it is not intended to be exhaustive. The Head Teacher or designated Line Manager will meet annually with the post holder to review and ensure that this position remains relevant and in accordance with the evolving needs of the School. The selected individual will be expected to embrace such changes and rise to the challenge of developing their skills over time.

Agreed by:

Post Holders Name and Signature:.....Date:.....

Managers Name and Signature :.....Date:.....